

Content of an Infection Prevention and Control Plan

- I. Facility Infection Prevention Risk Assessment
 - A. Use a template
 - B. Size, type, scope of services, procedures, surveillance data, geography, community
 - C. Patient population
 - D. Personnel (IP must have education in IP)
 - E. List prioritized risks

- II. Description of Infection Prevention and Control Program
 - A. Authority
 - B. Scope (must be organization-wide)
 - C. Personnel (number, qualifications, etc.)
 - D. Resources (computers/references/educational opportunities/ Infection Preventionist's professional activities/etc.)

- III. Goals and Objectives
 - A. Describe each broad goal
 - B. List at least one specific measurable objective for each goal- who, what, when, where, how

- IV. Strategies to reduce risks for each goal
 - A. Interventions associated with:
 1. Procedures
 2. Devices
 3. Medical equipment
 - B. Policies and procedures including Employee Health
 - C. Environmental issues- cleaning and disinfection, who, what, when, where, how
 - D. Infection Prevention training offered to personnel

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- V. Surveillance- focus on high-volume, high risk and problem prone procedures
 - A. Risk assessment
 - B. Plan and description of monitored indicators
 - 1. Outcome measures- SSIs, etc.
 - 2. Process measures- instrument/scope processing, etc.
 - 3. Antibiotic resistant organisms- MRSA, VRE, ESBLs, CRE, etc.
 - 4. Communicable disease reporting to health dept.
 - 5. Outbreak investigation plan
 - 6. Antibigram
 - 7. Reports (to whom sent and how often)

- VI. TB Exposure Control Plan (can be separate policy) CDC has an evaluation tool on their website
 - A. Risk assessment
 - B. Plan to reduce risk of transmission (plan can state that patients with TB or suspected TB are not seen in the ASC and if a patient presents with signs and symptoms of TB, they are immediately referred to the appropriate community resource.)

- VII. Exposure Control Plan for Bloodborne Pathogens (can be separate policy) follow OSHA sample
 - A. Include sharps safety and injury prevention
 - B. Log of sharps injuries/bloodborne pathogens exposures

- VIII. Performance improvement
 - A. Use goals and measurable objectives to improve performance
 - B. Be sure staff is aware of what is being monitored and why those indicators were chosen

- IX. Emergency management and planning
 - A. Coordinate with community emergency management
 - B. Know ASC's role in various types of emergencies, internal and external

- X. Annual evaluation process
 - A. Use measurable objectives to evaluate program (dashboard)
 - B. Add or delete monitored items depending on outcomes